





## Instructions for:

# Exterior Corridor Boundary Maintenance Report

In preparing the report form, please be guided as follows:

### 1. Boundary lines to be included:

- a. Any exterior corridor boundary surveyed by the National Park Service under its land acquisition program and also under your Club's jurisdiction.
- b. Generally, boundary lines on land owned by other agencies are maintained by that agency unless an agreement has been worked out with the Trail club.

2. List boundary lines completed by the **starting and ending monument** of a continuous line. For example, you may choose to paint the line between two road crossings, Therefore list the monument were you start at road A and the monument where you end on road B. When you start on a new section, use a different line on the chart.

3. List starting and ending monuments in numerical sequence.

4. List distance between starting and ending monument. (this is listed in feet on your ECBS map)

5. Check off all work completed on the line.

### 6. Please type or print plainly.

7. Complete the boundary maintenance report as soon as possible after the work is completed and forward it to your Club's Monitor Coordinator.

### 8. Retain a copy for your club files

If questions, problems, or emergencies arise that need **immediate attention**:

### Call or Write to your Regional Representative:

New England Regional Office  
PO Box 312  
Lyme, NH 03768-0312  
603/795-4935

Mid Atlantic Regional Office  
PO Box 625  
Boiling Springs, PA 17007-0625  
717/258-5771

Central & SW VA Regional Office  
1280 North Main Street  
Blacksburg, VA 24060  
540/961-5551

ATC and the Clubs have the obligation to inform the National Park Service, at 304/535-2346 within 24 hours for all emergencies, and for all law enforcement and land management incidents.